

# Project management actors

## **General Assembly**

The General Assembly (GA) is the overall governing body of the ASSIST-ME project, and is responsible for the administrative and financial aspects of the project. The assembly consists of one representative from each of the 10 partners. The GA is a main forum for information transfer, debate on project progress and impact of the planned dissemination activities.

The assembly will during the course of the project hold four face-to-face meetings. Virtual meetings will also be held as often as needed. As often as possible, the GA will also meet in connection with other project meetings and/or international conferences to enhance the synergies to other partners and stakeholders

## **Scientific & Policy Advisory Board**

The consortium has created a Scientific & Policy Advisory Board. Each of the experts has a strong international expertise relevant to the Call we will utilize in the project:

- Wynne Harlen, Professor of Science Education, UK
- Michèle Artigue, Emeritus Professor at the University Paris Diderot, France
- Doris Jorde, Professor in Science Education, University of Oslo, Norway
- Valérie Hemmo, Science Education Consultant, France

The role of the Scientific and Policy Advisory Board is to ensure the optimal direction of the project both with regards to the scientific scope of the project and the impact the project will have on both national and European policy development of the educational system and assessment of competences across Europe.

## **Management Board**

The Management Board (MB) is responsible for the scientific aspects of the project. The MB consists of one representative from each of the six work package leaders. The MB will have meetings two times a year both face-to-face meetings and virtual meetings.

## **Teacher Expert Panels**

The project has eight national Teacher Expert Panels (TEP), one for each partner country. The TEPs consists of experienced teachers from primary and secondary schools.

The TEPs were especially active in the beginning of the projects' second phase when the assessment methods for the project were designed.

## **Local Working Groups**

The project has eight national working groups, one for each participating country. These groups consist of teachers teaching science, technology/engineering or mathematics in primary or secondary schools. Out of each national working group three Local Working Groups (LWG) was be established; one for each subject (science, technology and mathematics). There is 6-10 teachers in each of the three LWGs and a researcher linked to each group.

The Local Working Groups are especially active in the second phase of the project were they are implementing the designed assessment methods in their classrooms.

The project also has a Cross-Country Steering Committee. The steering committee is expected to monitor the implementation and to collect and organize the data as well as analysing it for results at national levels. The committee consists of one researcher from every Local Working Group. The steering committee is expected to have four meetings in two years.

### **National Stakeholder Panels**

The project has eight National Stakeholder Panels (NSP). The purpose of the panels is to give feedback to the ASSIST-ME project, and to help applying the research results to the context of each country's educational system.

The panels consist of key actors in the political debate within the educational field. The NSPs consist of 8-10 people and the composition of these groups vary from country to country depending on the institutions and the individuals responsible for educational change. These groups are selected to be of comparable expertise and represent the media, policy interest, teacher education and teacher associations and business interests. The National Stakeholder Panels will especially be active in the third phase of the project were the results will be transformed to national contexts. The NSPs will meet three times during the project.